



**YENEPOYA**

(DEEMED TO BE UNIVERSITY)

Recognized under Sec 3(A) of the UGC Act 1956

Accredited by NAAC with 'A' Grade

**1.1.3 Courses with focus on competency/ employability/ entrepreneurship/ skill-development offered either by the University or in collaboration with partner Institutions/ Industries during the last five years (2016-2021).**

**Any other documents**

**Yenepoya Centre for Personal and Professional Development**



**YENEPOYA**

(DEEMED TO BE UNIVERSITY)

Recognized under Sec 3(A) of the UGC Act 1956

Accredited by NAAC with 'A' Grade

# **YENEPOYA CENTRE FOR PERSONALITY AND PROFESSIONAL DEVELOPMENT**

**University Road Deralakatte Mangalore 575018**

Registrar

Yenepoya (Deemed to be University)  
University Road, Deralakatte  
Mangalore 575 018

# REPORT OF YENEPOYA PERSONALITY AND PROFESSIONAL DEVELOPMENT CENTRE 2019-20

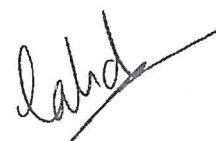
Centre for Personality and Professional Development Centre has been approved at the meeting of the Board of Management held on 24th of May 2019. At present the Centre is functioning with one Coordinator at the IQAC Office.

Three programs have been rolled out by the Centre for the Non-teaching staff of the Medical College and University and students of Yenepoya Medical, Physiotherapy Colleges during the last two years.

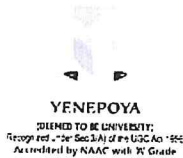


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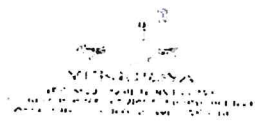
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Mangalore 575 018



Coordinator  
Centre for Personality & Professional Development  
Yenepoya (Deemed to be University)  
MANGALURU - 575 018



# Yenepeya Centre For Personality and Professional Development



University Road, Deralakatte, Mangalore - 575 018

No.YU/REG/PA/SOM-16/Nov/2019

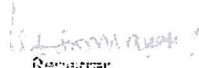
Date: 05.06.2019

## RESOLUTION

**Sub: Establishment of a Centre for Professional and Personal Development.**  
**Ref: 46<sup>th</sup> meeting of BoM held on 24.5.2019 - Agenda 3.**

Internal Quality Assurance Cell (IQAC) has submitted a proposal for the establishment of a Centre for Professional and Personal Development and the same has been placed before the Board of Management at its 46<sup>th</sup> meeting held on 24<sup>th</sup> May 2019 at Yenepeya (Deemed to be University) for consideration & approval.

Accordingly, the Board of Management resolved to accept and grant permission for the establishment of a Centre for Professional and Personal Development at Yenepeya (Deemed to be University).

  
Registrar  
Yenepeya (Deemed to be University)

To:  
By: Director, QAC

Copy to:  
Academics

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**Circular of the Principal, Yenepoya Medical College**

**CIRCULAR**

The Medical Education Unit (MEU) of Yenepoya Medical College is organizing the Education Course for the 2019 batch MBBS students in Bangalore for the replacement of the VCI (New CBME) Curriculum in the following manner:

Venue: Yashwantrao Chavan Auditorium (10.08.2019 to 10.08.2019), Fort St. John's Road, Bengaluru  
 Yashwantrao Chavan Auditorium (11.08.2019 to 11.08.2019)

The details of the Course will be sent to the concerned faculty members and designed by Dr. Kusuma Jain, MEU Coordinator and Dr. Avinash Dutt, Co-ordinator, Faculty Welfare Committee.

The concerned FODs, Coordinators and Resource Faculty members are requested to extend their full cooperation for smooth conduct of the Course.

A list of the Coordinators (day wise) is attached for your information and necessary action.

Date: 26.7.2019



**Principal**  
Yenepoya Medical College  
Deralakatte, Bengaluru

- 1. All WARDENS of YMC for information and necessary action
- 2. Members of Core Committee for implementation of CBME curriculum

- 3. To be sent to: (i) Pro Vice Chancellor, Yenepoya Deemed to be University
- (ii) Registrar, Yenepoya (Deemed to be University)
- (iii) Medical Superintendent, YMC
- (iv) Dr. H. S. Pro Chancellor, Yenepoya (Deemed to be University)
- (v) PA to Pro Vice Chancellor, Yenepoya (Deemed to be University)

9554  
22/07/19



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Yenepoya (Deemed to be University)  
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Mangalore - 575 019

**Yenepoya Medical College:** One month foundation course has been completed for 150 MBBS students of 1st MBBS. The details of the modules are furnished below:-

**Modules covered for 1st MBBS students of Yenepoya Medical College:-**

1. Communication:
2. Types, Process, Barriers and Ways to overcome communication barriers.
3. Cross Cultural Communication.
4. Small Talk. Role plays
5. Tenses- exercise
6. Subject Verb Concord.
7. Prepositions, Reading Skills.
8. Written Communication.
9. Body language.
10. Self Confidence
11. Public Speaking Skills.
12. Poetry: The Solitary Reaper and The Road Not Taken.
13. Debate and Humorous Speech Contest.
14. Importance of Scholastic Life.
15. Introduction to Toastmasters club.
16. Phonetics and Phonetic Transcription.
17. Personal Grooming for Doctors.

All the classes have been taken with giving worksheets and activities like role plays, impromptu speeches and creative writing skills.



Fig 1: Taking Class on Soft Skills



Fig 2: Taking Class on Public

*David*  
Coordinator

Centre for Personality & Professional Development  
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*bb*

Registrar 5. Report on MBBS Classes

**YENEPOYA COLLEGE OF PHYSIOTHERAPY**

**SEMESTER BPT - 2020-21 Batch**

**TEACHING SCHEDULE**

Day/Time	9 am to 10 am	10 am to 11 am	11 am to 12 pm	12 pm to 1 pm	1 pm to 2 pm	2 pm to 3 pm	3 pm to 4 pm
<b>MONDAY</b>	English						Mathematics
<b>TUESDAY</b>	Computer	Computer	Physiology		L	Volume	Exercise
<b>WEDNESDAY</b>	English	Computer	Physiology	Practical on Physiology	U	Volume	Exercise
<b>THURSDAY</b>	Computer	Psychology	Psychology	Psychology	N		
<b>FRIDAY</b>		Introduction to National Healthcare Delivery Systems in India	Introduction to National Healthcare Delivery Systems in India		C		Physiology
<b>SATURDAY</b>	Exercise	Anatomy			H	Physiology Medical	Physiology Practical

M. P. Subramaniam, Assoc. Prof.  
 US Coordinator  
 Mobile No. 9448386557  
 Email: [mpsubramaniam@yenepoyacollege.edu.in](mailto:mpsubramaniam@yenepoyacollege.edu.in)

Ms. Uma Saha, Asst. Prof.  
 US Co-ordinator  
 Mobile No. 7406070039  
 Email: [umasa@yenepoyacollege.edu.in](mailto:umasa@yenepoyacollege.edu.in)

- Copy to:
- ✓ Concerned subject/Incharge
  - ✓ Mentors
  - ✓ Self



6. Time table of Physiotherapy classes
   
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 Mangalore 575 018



**Yeneploya Physiotherapy College:** 60 students of 1st year BPT course were underwent Basic Communication skills in 2019 and in 2020 100 students underwent the same training. The details of the modules are as below.

**Modules for the students of Yeneploya Physiotherapy College :-**

**Communication Everyday**

What is Communication? Process of Communication. Types of Communication: Interpersonal Communication, Intrapersonal Communication. Barriers of Communication. How to Overcome Communication Skills.

Grammar: Parts of Speech, Articles, Subject Verb Concord, Analogies.

**Phonetics**

Introduction to Phonetics. Speech Organs. Vowels and consonant sounds. Silent and Non Silent letters. Homophones and Homonyms. Word stress. Syllables.

Grammar: Tenses, Reported Speech, Collocations.

**Professional Communication Skills**

Basic concepts & principles of good communication. Special characteristics of health communication. Therapeutic communication: empathy versus sympathy. Communication methods for teaching and learning. Communication methods for patient education. Conversations, discussions, dialogues, short presentations.

Grammar: Question Tags- Various exceptions in question tags, Sentence structure, types of sentences.

**Writing Skills.**

E-mails, report, case study, collecting the patient data etc. Basic compositions, journals, with a focus on paragraph form and organization.

Grammar: Synonyms and Antonyms, One word substitutes, Prepositions.

Novel: Oliver Twist

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7. Report On Physiotherapy Classes

Coordinator

Centre for Personality & Professional Development  
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### Modules for Bachelors in Public Health

20 students are enrolled in Language and life skills in Public Health.

#### Communication and You

What is Communication? Process of Communication. Types of Communication: Interpersonal Communication, Intrapersonal Communication. Barriers of Communication. How to Overcome Communication Barriers? Body language  
Grammar: Parts of Speech, Articles, Nouns, Verbs, Adverbs, Adjectives, Pronouns, Conjunctions.

Poetry: The Road Not Taken by Robert Frost, Ode to the West Wind P. B Shelley

#### Module 2

Phonetics , Language skills

Introduction to Phonetics. Speech organs, Vowels and Consonants, Silent and Non silent letters, Homonyms and Homophones, Word Stress, Accent.

Grammar: Analogies, Synonyms and Antonyms, Abbreviations, One word substitutes.

Prose: A Truly Beautiful Mind by Albert Einstein, The umbrella Man by Roald Dhal

#### Module 3

Vocabulary Skills

Unseen passages and exercises on it, Types of reading – Skimming and scanning, Listening skills and exercises on it.

Grammar: Tenses, Reported Speech, Subject Verb Concord, Question Tags- Exceptions in question tags.

Novel: Animal Farm by George Orwell



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## Module 4

### Conversational Skills.

Small Talk, The Art of Empathetic conversation, presentation skills, Answering queries of patients. Interaction with colleagues, Cultural Competence. Effective Communication in Supervision. Drafting of formal letters, Email drafting. Etiquette to be followed while writing letters and emails.

Grammar: Sentence, Types of sentences, Prefixes and suffixes.

### Life Skills

1. Problem- Solving
2. Leadership
3. Body Language
4. Small Talk
5. Forgiveness
6. Self Confidence



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Coordinator  
Centre for Personality & Professional Development  
Yenepoya (Deemed to be University)  
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YU/REG/FA/Meeting/Feb 2020

Date: 07.02.2020

Meeting Notice

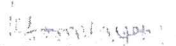
A Demo Meeting of the Toastmasters Club has been arranged on Wednesday, 12th February 2020 at 2.00 pm, at Lecture Hall 3, Yenepoya Medical College Building.

Mrs. Calida Royce D'Souza, Yenepoya Personal Professional Development Centre, will coordinate the meeting as the Nodal Officer at Yenepoya (Deemed to be University).

The following are requested to attend;

1. Principals / Deans of all the constituent Colleges and Schools
2. HODs and Deputy Directors of various Centres
3. Teaching staff who are interested
4. Student welfare Officers

Students of constituent colleges, if interested, may also attend.

  
Dr. Sankaradas Sanyal, M.S.  
Registrar Registrar  
YENEPOYA

To: (Deemed to be University)  
All the concerned.



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Yenepoya Centre For Personality and Professional Development



Office of the Registrar  
University Road  
Deralakatta, Mangalore - 575 018  
Ph: 0824 - 2204667/68/69/70/71  
Fax: 0824 - 2203943

Ref: No.YU/REG/ACA/023/Toastmaster/2019

28.01.2020

Coordinator  
International Affairs & Collaboration

Sub: Proposal to start TOASTMASTERS Club at Yenepoya (Deemed to be University)

Ref: Your Email dated 10.01.2020

\*\*\*\*\*

Your proposal to start TOASTMASTERS Club at Yenepoya (Deemed to be University) is hereby approved

  
REGISTRAR

Copy to:  
1. File Copy  
on

  
Registrar  
Yenepoya (Deemed to be University)  
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Mangalore 575 018

**Yenuniate Toastmasters Club:**

The Toastmasters international club has been started in the university. The club began functioning from October 2020 through online mode. 7 Pre chartering meetings have been conducted so far. There are 25 members in count including faculty and students. The club got chartered on 6 March 2021. The meetings are conducted to improve communication skills through the curriculum of Toastmasters international. Some of the paths are : Presentation mastery, Motivation, Leadership, Engaging Humor, Strategic Relationships etc.



Fig 1: Introduction to Toastmasters



Fig 2: Interaction

*Handwritten signature in blue ink.*

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12. Report on Toastmasters Club

*Handwritten signature in blue ink.*

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Centre for Personality & Professional Development  
Yenepoya (Deemed to be University)  
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**Soft Skills Training At Yenepoya Institute of Arts, Science, Commerce and Management**

A training program was conducted for students of BBA, BCom and B.SC Hospitality science on the importance of soft skills and communication. Over 800 students participated with zeal and enthusiasm. It was an interactive session. The main aim of this training was to help students overcome fear and face challenges with confidence. Students were also motivated to speak well in English as it is a global language. The session was held for 3 days from 27 February 2020- 29 February 2020.



Fig 1: Training the students



Fig 2: Interaction with the students


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**YENEPOYA PERSONALITY AND PROFESSIONAL DEVELOPMENT**
  
**CENTRE 2019-20**

<b>Language and Communications Skills Development: 2019-20</b>			
<b>English Language Class for MBBS</b>			
Small Talk: 6 August	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Etiquette of Speaking: 7 August	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Tenses: 8 August	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
YA Subject Verb Agreement : 9 August 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Group Activity on Skillfull Communication : 10 August 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Communication in general and Cross Cultural Communication: 10August 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Prepositions and Reading skills: 20 August 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).

14. Compilation of all Classes on Language Skills


  
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Written Communication : 23 August 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Poetry: The Solitary Reaper and The Road Not Taken: 24 August 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Phonetics: 23 September 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Listening Skills: 30 September 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Types of Sentences: 25 November 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Reported Speech: 30 December 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Question Tags: 27 January 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Common errors in English: 03 February 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Telephonic Conversation: 10 February 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
<b>English Language Class for Public Health</b>			Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).



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15. Compilation of all Classes on Language Skills

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Communication Skills: October 18, 25, 30 - 2019	2019	19	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Phonetics and Language Skills: November 6,8,13,22	2019	19	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Vocabulary Skills: November 27,29,4 December 2019	2019	19	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Conversational Skills: December :5,16, 18 2019	2019	19	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
English exam: 17January 2020	2019	19	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
<b>English language Class for Physiotherapy</b>			Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Communication Everyday: 12July- 29 July 2019	2019	60	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Phonetics: 1 August- 9 September 2019	2019	60	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Professional Communication Skills: 26 September-10 October 2019	2019	60	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Writing Skills: 24 October- 18 November 2019	2019	60	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).



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<b>Personality and Professional Development</b>			
<b>MBBS:</b>			
Small Talk: 6 August 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Public Speaking: 21 August 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Body Language: 26 August 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Self Confidence: 27 August 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Elocution and Humorous Speech Contest: 28 August 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Importance of Scholastic Life : 30 August 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Practicing Forgiveness: 30 September 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Reprogramming your mind: 25 November 2019	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).

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17. Compilation of all Classes on Personality and Professional Development

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Introduction to Toastmasters Club: 15 February 2020	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Health Communication : 17 February 2020	2019	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
<b>Bachelors of Public Health</b>			Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Problem- Solving: 18 October 2019	2019	19	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Leadership: 25 October 2019	2019	19	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Body Language: 30October 2019	2019	19	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Small Talk: 4 December 2019	2019	19	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Forgiveness. 5 December 2019	2019	19	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Self Confidence : 15 December2019	2019	19	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Physiotherapy 1 yr Class	2019	60	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).

*he*

Registrar

18. Compilation of all Classes on Personality and Professional Development

*Sahid*  
Coordinator

Centre for Personality & Professional Development  
Yenepoya (Deemed to be University)  
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Small Talk: 12 July 2019	2019	60	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Body language: 26 July 2019	2019	60	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Reprogram your Mind: 16 August 2019	2019	60	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Impromptu Speeches: 19 August 2019	2019	60	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Self Confidence : 9 September 2019	2019	60	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Empathy/Sympathy: 16 September 2019	2019	60	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Forgiveness: 10 October 2019	2019	60	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Gratitude: 24 October 2019	2019	60	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Introduction To Toastmasters Club: 7 November 2019	2019	60	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Scholastic Life: 18 November 2019	2019	60	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).

*lee*

Registrar

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*Salish*

Coordinator

Yenepoya (Deemed to be University)  
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<b>Language and Communication Skills Development 2020-2021</b>			
<b>English Language Class For Physiotherapy &amp; B.SC Tech</b>	2020	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Communication Everyday: 1 September- 30 September 2020	2020	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Phonetics: 1 October - 20 October 2020	2020	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Professional Communication Skills: 24 October - 12 November 2020	2020	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Writing Skills: 13 November - 10 December 2020	2020	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Extra Reading : Oliver Twist 11 December- 22 December 2020	2020	150	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).

  
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Yenunicate Toastmasters Club	2020		
Pre Chartering Meeting No:1 : Theme: Introduction To Toastmasters: 12 November	2020	25	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Pre-Chartering Meeting NO: 2: Theme: Gratitude: 25 November	2020	25	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Pre-Chartering Meeting NO: 3: Theme: Advent 3 December	2020	25	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).
Pre-Chartering Meeting NO: 4: Theme: 17 December	2020	25	Centre For Professional and Personality Development Centre, Yenepoya( Deemed to be University).



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